

BEACONSFIELD TOWN COUNCIL

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Town Hall
Penn Road
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DECLARATIONS OF INTEREST

Any Member attending the meeting is reminded of the requirement to declare if he / she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

Audio/Visual Recording of Meetings

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than Beaconsfield Town Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Town Clerk.

10th May 2019

Dear Councillor,

A meeting of the **Resources Committee** will be held in the Council Chamber, Town Hall, Penn Road, Beaconsfield on **Thursday, 16th May at 7.45pm**, which you are summoned to attend.

An agenda is set out below.

Yours sincerely

Alexa Collins

Town Clerk

AGENDA

The following Councillors sit on this Committee:-

Cllrs. Bastiman, Corney, Dunlop, Hartley, Hogan, Schofield, Pike and Owen.

1. **Apologies for absence**
2. **Minutes of last Meeting**
3. To confirm and sign the Minutes of the meeting held on 14th March 2019, previously distributed.
4. **Matters Arising**
5. **Declarations of Interest**
6. **Financial Statements**
To receive and confirm:-
List of Receipts – Feb 2019, Mar 2019
List of Payments – Feb 2019, Mar 2019
Balance Sheet – Feb 2019, Mar 2019
Budget Report to Mar 2019, Mar 2019
NB Year end reports are in draft currently.
7. **Bank related matters**
Clerk to present mandates for signature

8. Devolved Services

Update from the clerk

9. Insurance

To review the annual insurance documentation and approve

10. IT update

To receive an update from the clerk with the plan for email updates and changes to business systems.

11. Funding and Project Opportunities

To discuss the opportunities identified by the clerk for funding or joint funding of projects

12. Date of Next Meeting – 11th July 2019

13. Exclusion of Press and Public

Part II Minutes of Resources Committee meeting – 14^h Mar 2019

Town Hall Matters

Council Owned Land

Distribution: All Councillors receive all papers