

# BEACONSFIELD TOWN COUNCIL

Interim Town Clerk: **Alexa Collins**  
Telephone: **(01494) 675173**  
Email:  
[town.clerk@beaconsfieldtowncouncil.gov.uk](mailto:town.clerk@beaconsfieldtowncouncil.gov.uk)  
Web: [beaconsfieldtowncouncil.gov.uk](http://beaconsfieldtowncouncil.gov.uk)



Town Hall  
Penn Road  
Beaconsfield  
Buckinghamshire  
HP9 2PP

## DECLARATIONS OF INTEREST

Any Member attending the meeting is reminded of the requirement to declare if he / she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

### **Audio/Visual Recording of Meetings**

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than Beaconsfield Town Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Town Clerk.

29<sup>th</sup> Nov 2018

Dear Councillor,

A meeting of the **Resources Committee** will be held in the Council Chamber, Town Hall, Penn Road, Beaconsfield on **Thursday, 6<sup>th</sup> Dec 2018 at 7.45pm**, which you are summoned to attend.

An agenda is set out below.

Yours sincerely

Alexa Collins

Interim Town Clerk

## **AGENDA**

The following Councillors sit on this Committee:-

**Cllrs. Bastiman, Dunlop, Hartley, Hogan, Keith, Schofield, Pike and Owen.**

1. **Apologies for absence**
2. **Minutes of last Meeting**  
To confirm and sign the Minutes of the meeting held on 11<sup>th</sup> Oct 2018, previously distributed.
3. **Matters Arising**
4. **Declarations of Interest**
5. **Financial Statements**  
To receive and confirm:-  
List of Receipts - 1<sup>st</sup>-31<sup>st</sup> Oct 2018  
List of Payments - 1<sup>st</sup>-31<sup>st</sup> Oct 2018  
Balance Sheet - to 31<sup>st</sup> Oct 2018.  
Budget Report to 31<sup>st</sup> Oct 2018
6. **Bank related matters**  
Clerk to update on banking
7. **LAF funding update**  
Clerk to update the meeting in regard to LAF projects

8. **Projector and screen**  
Clerk to make a recommendation regarding the items in use by the council.
9. **Devolved Services**  
To receive an update from the clerk with regard to the revised proposal from BCC
10. **Training**  
To consider a proposal from the clerk with regard to staff training
11. **Mailbox update proposal**  
Clerk to present proposal for upgrading mailboxes
12. **Budget**  
To discuss proposed expenditure for financial year 2019- 2020  
To include a discussion on reserves, ongoing projects, ring-fenced monies
13. **Date of Next Meeting – 21<sup>st</sup> February 2018**  
Please take note of this date as it may require amending as it falls in half-term
14. **Exclusion of Press and Public**  
Part II Minutes of Resources Committee meeting – 11<sup>th</sup> Oct 2018  
Town Hall Matters  
CCTV  
Council Owned Land  
Staff Matters

**Distribution:** All Councillors receive all papers